

## Conference Room



The Comfort Hotel Nottingham can offer you total flexibility in planning and budgeting for your conference. The hotel has two conference rooms.

We cater for events from two to one hundred and fifty, with rooms suitable for settings such as U-shape, Theatre, Classroom, Boardroom, Cabaret, Dinner and Reception. Our largest Suite is ideal for banqueting functions.

**One point of contact.** Your organizer will act as a single 'one-to-one' point of contact for you and take all the hassle and work off your hands. They'll discuss all arrangements with you and make sure that everything you're looking for is provided before, during and after the event - including essentials like travel details for your delegates, equipment and food and drink.



### Comfort Hotel Nottingham

George Street, Nottingham,  
Nottinghamshire, England, NG1 3BP.

**Phone:** +44(0) 115 947 5614

**Fax:** +44(0) 115 948 3292

**E-mail:** Enquiries@hotels-nottingham.com

## Comfort Hotel Nottingham

Meetings & Conferences at the  
Comfort Hotel Nottingham



**Free phone Conference Call on  
0115 947 5641 or contact the  
Comfort Hotel Nottingham direct  
on 0115 947 5641**

**Phone: +44(0) 115 947 5641**

## Meetings & Conferences at the Comfort Hotel Nottingham



For more information or to arrange a show round, please call the **Comfort Hotel Nottingham** on **0115 947 5641**

### Day delegate - £35 per person

#### Includes:

- Morning coffee and biscuits
- Two course lunch with coffee
- Afternoon tea and biscuits
- Fruit drinks and mints
- Conference pads, pencils and Name cards
- Room hires charges
- Use of flip chart and overhead Projectors.

### Food & Drink

From a working lunch for 6 to a banquet for 120, there's an excellent choice of fine food and drink available to you. Our extensive menu's, ranging from sandwiches and snacks to haute cuisine.

We offer first class carvery, à la carte and table d'hôte along with well-stocked bars. So you and your delegates are sure to find everything perfectly suits your taste.

### Business Services

We are able to offer a fully comprehensive range of business service facilities including photocopying, fax & secretarial service. Additional services such as registration of delegates can also be provided for.

### Accommodation

You and your delegates will enjoy a good nights sleep with spacious en-suite bedrooms with direct dial telephone and interactive TV (internet access, PlayStation, exclusive pay movies). And after your conference has finished for the day your delegates can relax in our bar.

### 24 hr delegate - £105 per person

includes all items from day delegate PLUS:

- Three course dinner and coffee
- overnight accommodation
- breakfast

### 100% Conference Guarantee

It is our promise to get it right first time, from your initial enquiry, throughout the vital planning stages and during your event to a successful conclusion.

- Conference and meeting rooms will be fully set up and working in accordance with your specified requirements 30 minutes before your start time.
- Refreshment breaks will be scheduled at the pre-agreed times and we will keep to these times.
- Immediate response to every need.
- Prompt communication of all messages in your desired format.
- Invoices will clearly and accurately reflect everything you agreed with us.